NCI Formulary Process Overview: Non-Clinical

- = Investigator Responsibility  = NCI Responsibility  = Collaborator Responsibility

1. Investigator submits Non-Clinical Study Proposal Request to NCI Formulary mailbox (NCIFormulary@mail.nih.gov)
2. NCI reviews investigator eligibility to participate in the NCI Formulary
3. NCI forwards eligible Non-Clinical Proposals to participating Collaborator
4. Collaborator has thirty (30) days to review proposed Non-Clinical Study Proposal
5. Collaborator approves/disapproves Non-Clinical Study Proposal, response is sent to NCI Formulary mailbox
6. NCI informs investigator of approval/disapproval
7. Collaborator and Investigator can now discuss details of proposed research plan
8. Collaborator sends agreed upon research plan to NCI Formulary mailbox
9. NCI fully-executes the MTA and returns a copy to the Collaborator and Investigator
10. NCI sends Investigator a non-negotiable MTA for insertion of research plan and signature. Investigator returns partially-executed MTA to NCI
11. Collaborator ships non-clinical agent supply to Investigator
12. Investigator receives agent and begins Non-Clinical research

Review list of available agents and the Collaborator's studies of interest, if available, on the NCI Formulary website